



How to write or attach a Cover Letter

Curriculum Administration



Welcome John Smith to EuroCv

PERSONAL INFORMATION OK

WORK EXPERIENCE ☆☆☆☆

EDUCATION AND TRAINING ★★★★★

OTHER LANGUAGES ☆☆☆☆

SKILLS AND COMPETENCES ★★★★★

Cover Letter ☆☆☆☆

Contacts and Reference Letters ☆☆☆☆

Reference ☆☆☆☆

Accuracy of the Curriculum Vitae █

Job Categories
Select your main job category to improve the cv indexing and the its visibility.

Keywords
Keywords can be used to help others find your CV when they search the EuroCv site. Keywords must pertain directly to your CV. Choose no more than 10. Separate keywords by commas.
`manager, information techonology, etc...`

Curriculum Administration



Protect sensitive data

Protect sensitive data from general viewing. Check enable or disable to show or hide selected information; that way, viewers will not be able to see...



P.A.C. Options

The P.A.C. is the reference code used to publicize your CV and promote you to the whole world through a simple link. If you change your P.A.C., you...



Language options

The language management section allows you to post your Curriculum Vitae in one more languages. Your native language is the official language of your...



My Statistics

The Curriculum Vitae is the most important way to present yourself to the business world. Promoting yourself on the web is a great way to introduce...

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SKILLS AND COMPETENCES	★★★★★
Cover Letter	☆☆☆☆☆
Contacts and Reference Letters	☆☆☆☆☆
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Accuracy of the Curriculum Vitae	<input type="text"/>

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Computers, Software

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Save

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Exporting options

The curriculum vitae can be exported in different formats. You can choose the export format by clicking on the appropriate icon. This system can be...



Cover Letter

create your cover letter after creating your Curriculum Vitae et Studiorum and you will have a series of professional cover letters

Create your cover letter

Cover letters are necessary when sending your resume in the mail, but remember to keep your cover letter short and to the point. Its purpose is to obtain an interview, not tell a lengthy story.

Write here your cover letter

Body of cover letter



Save Cover Letter

tible



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Dear Sirs:

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My foundation is as a developer, in multiple languages, on many platforms. If the situation requires getting code done, I deliver high quality, clean, working code, quickly and correctly.

I'm comfortable with structured code, databases, OO programming, and "specialty" languages such as might be found in workflow or business rules systems. I have every confidence that to the extent the position requires actual coding, I can sling code with the best.

To the extent that the position requires analysis of business rules and processes, I have specific experience in two main areas that are closely related. On the analysis side, I was the Product Manager for a large system. In that capacity I was responsible for extracting functional requirements from end users, customers, marketing, etc., and translating those requirements into detailed requirements. On the business rules side, as the Product Architect for a suite of enterprise systems I led the requirements definition and vendor and partner review for a collaboration system that included a business rules engine component. While I was not involved as a developer in these systems, I am quite familiar with this class of products and the salient features that define their value.

On a more general level, I believe I bring the broad "soft" skills you can have confidence in with a candidate that will represent EuroCv to your customers. I trust you would find me to be well-spoken, energetic, confident, and personable, the type of person on whom your customers will rely. I also have a wide breadth of experience of the type that gives you the versatility to place me in a number of contexts with confidence that the level of excellence

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I greatly appreciate you taking the time to review my credentials and experience. EuroCvs' blend of Business Strategy, Market Analysis, and Information Technology is very exciting. I hope that you'll find my experience, interests, and character intriguing enough to warrant a face-to-face meeting, as I am confident that I could provide value to you and your customers as a member of your team.

Sincerely,
John Smith

Click here to save
your cover letter

Save Cover Letter

tible



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Save Cover Letter

Data entered correctly.

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General Information

- ➔ What is EuroCv.eu?
- ➔ EuroCv Staff
- ➔ Translate Eurocv

Collaborate with EuroCv

- ➔ Press Release

Web Accessibility

- ➔ Increase size
- ➔ Decrease size
- ➔ Revert styles to default
- ➔ Default Style
- ➔ Text Only
- ➔ High Contrast

Exporting options

- ➔ DOC RTF
- ➔ Text Version
- ➔ EUROPASS
- ➔ VCARD
- ➔ Cover Letter
- ➔ Contacts and Reference letters

Curriculum Administration

- ➔ My Curriculum
- ➔ Control panel
- ➔ Delete
- ➔ Log off

Additional Resources

- ➔ EuroCv Community
- ➔ Skype: eurocv
- ➔ MSN: staff@eurocv.it
- ➔ ICQ: 496767765
- ➔ AIM: staff@eurocv.eu
- ➔ Jabber: eurocv
- ➔ Email: staff@eurocv.eu

In the main panel appears the cover letter link. Click to view your Cover letter in read only mode

EUROCV

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This is your cover letter

Cover Letter

12/03/2007

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My EuroCv Login

- Login

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- ICQ: 496767765
- AIM: staff@eurocv.eu
- Jabber: eurocv
- Email: staff@eurocv.eu

This is the Curriculum Vitae in read only mode. Every visitor can see the link to view your cover letter



John Smith

Computers, Software
EUROPEAN CURRICULUM VITAE FORMAT



PERSONAL INFORMATION

First Name, Surname: John, Smith
Email: j[dot]smith[at]myemail[dot]com

Native Language: English

Place and date of birth: Dublin 15-06-1970

Sex: M



WORK EXPERIENCE

Date (from - to): 03-2007 - 03-2007
Name and address of employer: Company & Co.
Type of business or sector: Information Technology
Occupation or position held: I.T. Director
Main activities and responsibilities: Write here your work experiences



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